



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
Sector-16 C, Dwarka, New Delhi-110078, www.ipu.ac.in
[Central Stores Department]

No.GGSIPU/Store/2022-23/440

Dated: 18/07/2022

C I R C U L A R

It has been come to the notice of the undersigned that some USS/Admin. Departments have extra furniture and other items which are not in use. Recently the demand of furniture has raised manifold due to joining of new faculty members and officers. Therefore it is requested that any extra furniture/articles available with University Schools and Administrative Departments may be submitted in the University Central Store within 15 Days so that the same could be made available to new faculties and officers.

This issues with prior approval of Competent Authority.

(Dr. Vijay Kumar)

Deputy Registrar (UCS)

Copy to:-

- > AR to the V.C. Secretariat, for kind information to Hon'ble Vice Chancellor
- > AR to the Registrar Office, for kind information of the Registrar
- > All Deans, University Schools of Studies/Branch Heads
- > Controller of Finance for necessary action please
- > Controller of Examination for necessary action please
- > Librarian for necessary action please
- > Head, UITS to upload on University Website